

Wall Lake, Iowa

January 27, 2020

Wall Lake City Council met in regular session at 7:00 p.m. in council chambers presided by Mayor Steven Druivenga.

Councilmen present: Rohlf, Schwanz, Riedell, Steinkamp, and Lahr.

Visitors: Curtis Bloes, Jody Fischer, Sue Arnold, Freddie Vasquez and Alex Foley.

Schwanz made the motion to approve the agenda. Rohlf seconded. Ayes: All. Motion carried.

Riedell made the motion to approve the minutes from the January 13th meeting as written. Lahr seconded. Ayes: All. Motion carried.

Schwanz made the motion to approve the bills as presented. Lahr seconded. Ayes: All. Motion carried.

Discuss/Approve Library Quarterly Update: Jody Fischer presented to the council the library has had 1559 people visit the library this quarter. There have been 16 children's programs and 6 adult programs with 430 attending the programs. The Council thanked her for the good job she is doing. Sue Arnold passed out budget information. They are asking for a 3% increase in the budget which amounts to \$635. Riedell made the motion to approve the 3% increase in the library budget. Schwanz seconded. Roll Call vote: Rohlf;yes, Schwanz;yes, Riedell;yes, Steinkamp;yes, and Lahr;yes. Motion carried.

Discuss/Approve Region XII Ordinance Update and Mitigation Plan: Freddie Vasquez and Alex Foley from Region XII reviewed the Hazard Mitigation Plan with the council. The Clerk informed Region XII that the city has a committee in place in the event of a city emergency. It is necessary to have a plan in place not only for the benefit of the citizens who live in Wall Lake but also to apply for FEMA or disaster funds. The Code was split into equal sections for the Mayor and Council to read. Any corrections or questions were discussed. Region XII will make changes to the ordinances, a public hearing will be held either February 24<sup>th</sup> or March 9<sup>th</sup> before approval of amendment to the Code of Ordinances.

Discuss/Approve Letter: Statement of Maintenance and funding for Sauk Trail Extension: The Clerk would like to take \$25,000 from REAP grant, \$25,000 from Projects account and apply for a \$200,000 grant from Region XII. We can only apply for 80% of the project cost. Riedell made the motion to submit a revised letter to Region XII with \$50,000 project money contribution and trail maintenance by the city. Steinkamp seconded. Roll Call vote: Roll Call vote: Rohlf;yes, Schwanz;yes, Riedell;yes, Steinkamp;yes, and Lahr;yes. Motion carried.

Discuss/Approve Employee Handbook-Policies: The Clerk pointed out a couple of changes he thought should be made. One of the changes is the amount an employee can be reimbursed for meals. It used to read \$6-breakfast, \$8-lunch and \$10-dinner. The Clerk would like to change that to \$10-breakfast,\$15-lunch and \$20-dinner. The auditors want the handbook to say that it is okay to use funds to pay for meals at meetings. The auditors would also like the handbook to say that it is okay to use funds to purchase flowers or gifts. Occasionally flowers are sent to honor a milestone birthday at TWA or for a funeral. Riedell made the motion to approve the changes to the employee handbook policies. Schwanz seconded. Ayes: All. Motion carried.

Discuss/Approve December Clerks Report, Bank Rec, Utility Rec and Employee vacation: The Clerk is going to have Lahr review Utility Rec. Steinkamp will be reviewing the Bank Rec and Rohlf will be reviewing the Clerk's report. This will improve the council meetings and will shorten the duration of time needed to go through every line item. Council will be able to comment and ask questions if necessary. The Clerk will update the Council on vacation days remaining for each employee on a monthly basis. The Clerk asked the council about cemetery CD interest and combining the multiple cemetery CD's into one cemetery CD. The City cannot spend the principal from the CD's but can spend the interest earned at the end of the year. The Clerk suggested taking the interest earned and putting it in the cemetery checking account. Riedell suggested leaving it and letting the interest build. Council decided to get a check for the interest and then decide whether to reinvest or deposit into cemetery checking account. Schwanz made the motion to approve the December Clerk's report, the 2019 vacation carryover and combining the cemetery CD's into one CD. Rohlf seconded. Ayes: All. Motion carried.

Discuss/Approve Fiscal Year 2021 Budget-second look: The Budget is due in March, the Clerk encourages the council to review again, ask questions or make comments if necessary. Once it is approved by council it will be published in the paper and a public hearing date will be set.

Discuss/Approve Spring Lake Country Club: Riedell is speaking on behalf of Spring Lake Country Club. Spring Lake Country Club is an attraction to promote living in Wall Lake. Spring Lake is asking council for a donation to the golf course to use towards operating expenses. The Council would be willing to donate if Lake View and Odebolt would be willing to donate as well. Rohlf made the motion to donate \$5000 as long as Lake View and Odebolt donate too. Steinkamp seconded. Ayes: All. Motion carried.

Discuss/Approve Christmas Decorations-permission to spend \$3000: The garland that goes around the light poles needs replaced and so do some of the light bulbs in the hanging decorations. LED bulbs will be purchased. Riedell made the motion to spend up to \$3000 on Christmas decorations. Rohlf seconded. Ayes: All. Motion carried. Steinkamp suggested putting a Christmas tree on the lot adjacent to the Fire Station on the lot the city owns.

Discuss/Approve Liquor License Doc's Place: Riedell made the motion to approve the liquor license for Doc's Place. Lahr seconded. Ayes: All. Motion carried.

Public Forum:

Wednesday night is a Region XII meeting. Thursday night is a landfill meeting.

Adjourn

Riedell made the motion to adjourn. Schwanz seconded. Ayes: All. Motion carried.

Attest

Lynn Grosely

Deputy Clerk